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In Association with

 **Forrester Boyd**
Chartered Accountants



**EAST RIDING VOLUNTARY
ACTION SERVICES (ERVAS) LTD**
"The Charity for Charities and Communities"

Humber Charity Network November event

- Charitable Incorporated Organisation overview
- Trustee responsibilities
- Make the most of your Trustee's Report

Hallmark Hotel, Hull

Wednesday, 6 November 2019

Registration from: 8:00am

Seminar and questions: 8:45am - 11:30am

Time and Date

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Venue

The Sauvignon Suite
Hallmark Hotel
Ferriby High Rd,
North Ferriby
East Yorkshire HU14 3LG

R.S.V.P.

To secure your place or for
more information please
contact Samantha Lambert on
01482 316706 or
email sdb@sjplaw.co.uk

FREE ON-SITE PARKING

Timetable:

8.00 - 8.30amRegistration and refreshments
8.45amConverting to a Charitable Incorporated
Organisation presentation with Alistair Latham
9.30amTrustees' duties presentation
with Sian Broughton
10.15amRefreshments
10.30amMaking the most of your Trustees' Report
and managing internal controls presentation
with Carrie Jensen
11.15amFeedback and opportunity to discuss topics
with the speakers
11.30amClose

The event is intended to provide:

- an overview on the benefits of becoming a Charitable Incorporated Organisation
- details of the main responsibilities you should be aware of as a trustee
- information on how to make the most of your Trustee's Report and strengthen internal controls around charity finances

This will enable CEOs and finance managers to work on the strategic position of their organisation and give trustees an overview of the main responsibilities they should be aware of in their role overseeing and approving the implementation of that strategy.

Talks will be given by Alistair Latham of Stamp Jackson & Procter Solicitors, Sian Broughton of East Riding Voluntary Action Services and Carrie Jensen of Forrester Boyd Chartered Accountants.

The event will also create new links and networking opportunities with other organisations.

Speakers



Alistair Latham
Solicitor
Stamp Jackson & Procter Limited

Charitable Incorporated Organisation - why convert to a CIO? Alistair will provide you with information on the benefits of becoming a CIO and the process involved.



Sian Broughton
CEO, East Riding Voluntary Action Services (ERVAS) Ltd and Director of Phoenix Accountancy and Business Consultancy

Trustees have independent control over, and legal responsibility for, a charity's management and administration. They play a very important role, almost always unpaid. Sian Broughton will provide an overview of the main legal responsibilities you should be aware of as a Trustee.



Carrie Jensen
Forrester Boyd Chartered Accountants

Having a compliant Trustees' Report is currently a hot topic with the Charities Commission. Carrie will discuss some of the key weaknesses and provide advice on how to make improvements to your report. She will also talk about ways of strengthening internal controls around charity finances.

For further information
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