Diamond Jubilee Town Hall, Kirton in Lindsey

**The Trustees wish to appoint a**

**VENUE MANAGER**

**for this lively community-run social hub.**

**The job includes:**

* **Managing lettings & events**
* **Managing a small staff team**
* **Managing a team of volunteers**
* **Promoting all aspects of the organisation**

**We are looking for someone who is an excellent communicator and can use their time flexibly and effectively.**

**Part-time 50 hrs/month (approx.12 hrs/week) @ £12 per hour.**

**Details are available on our website and Facebook page:**

[**www.kirtoninlindseytownhall.co.uk**](http://www.kirtoninlindseytownhall.co.uk)

**or**

[**www.facebook.com/KirtoninLindseyTownHall**](http://www.facebook.com/KirtoninLindseyTownHall)

**or contact us at:**

[**info@kirtoninlindseytownhall.co.uk**](mailto:info@kirtoninlindseytownhall.co.uk)

**Please send written applications and/or CV by email or to the address above**

**CLOSING DATE 30th SEPTEMBER 2021**

**For further information or discussion about the job please contact Mary Hollingsworth (Chair of Trustees) on 01652 648435.**



**Registered Charity No. 1160832**

High Street, Kirton in Lindsey, Gainsborough, Lincolnshire DN21 4LZ