

**HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
TRUSTEES ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2017**

**Company Registration Number 04606085
Charity Number 1099439**

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Reference and Administrative Details

The trustees, who are also directors for the purpose of the Companies Act, have pleasure in presenting their report and financial statement of the charity for the year ended 31st March 2017.

Name of Charity	Humber And Wolds Rural Community Council
Incorporated in England and Wales on	2nd December 2002
Registered Charity Number	1099439
Company Registration Number	04606085
Registered Office	Registrar's Office Baysgarth House Caistor Road Barton Upon Humber North Lincolnshire DN18 6AH
Independent Examiner	Finnies Accountants Limited Chartered Certified Accountants 4-6 Swabys Yard Walkergate Beverley East Riding of Yorkshire HU17 9BZ
Bankers	HSBC Bank plc 16 Market Place Howden Goole East Riding of Yorkshire DN14 7BN Santander Abbey National House 301 St Vincent Street Glasgow G2 5NB

**HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee**

Trustees

The trustees who served the charity were:

Mr H E Edwards – Chairman, Deceased 7th January 2017

Mr D M Hughes – Treasurer, Vice Chair until 22nd March 2017

Mr A Chase - Vice Chair from 22nd March 2017

Mr G McElwee - Resigned December 2016

Cllr T Cave JP - Appointed 1st February 2017

Mr H J Cotter - Appointed 1st February 2017

Dr J Whittingham - Appointed 1st February 2017, Chairman from 22nd March 2017

Company Secretary

Miss S Oliver, appointed 22nd March 2017

Management Team

Miss S Oliver – Delivery and Development Manager

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Humber and Wolds Rural Community Council (HWRCC) is a company limited by guarantee and a registered charity.

The company is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of directors/trustees

Appointment of directors/trustees is governed by the Memorandum and Articles of Association. Directors/trustees hold office for a period of three years after which they are required to retire but are eligible for re-election.

Custodian Trustees

The charity has no custodian trustees.

External Appointed Trustees

There are no external persons or bodies entitled to appoint trustees.

Directors/trustees induction and training

New directors/trustees undergo an induction process and receive a comprehensive handbook which provides detailed information about their duties and responsibilities.

Organisation Structure

Directors/trustees meet a minimum of four times a year and are responsible for the strategic direction and policy of the company. Additionally, when required, there are sub-committees which consider other specific matters. Directors/trustees delegate the day to day running of the organisation to staff led by the Delivery and Development Manager. The Delivery and Development Manager is appointed by the board of directors/trustees.

Risk Management

The directors/trustees are aware of the major strategic business and operational risks which the company faces and ensure that systems are in place to minimise any such risks.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

AIMS AND OBJECTIVES

Purposes and objects

Humber and Wolds Rural Community Council's purposes and aims as set out in the objects contained in the Memorandum of Association are to:

Promote any charitable purpose in order to benefit and enhance the conditions of communities and individuals in the administrative areas of the East Riding of Yorkshire, North East Lincolnshire, North Lincolnshire, and Kingston upon Hull (collectively formerly known as Humberside), with particular reference to the advancement of education, relief of poverty, disadvantage or distress or in pursuing any other charitable purposes.

Goals

The strategic goals of the company/charity are:

- To be the leading rural specialist voluntary and community sector organisation in the Humber sub-region
- To empower rural communities
- To increase sustainability of rural communities
- To raise the profile of rural issues
- To strengthen voluntary and community sector organisations and groups
- To increase social inclusion
- To strengthen HWRCC's organisational sustainability

Objectives

The strategic objectives of the company/charity are:

- To identify and respond to rural issues
- To positively influence the rural agenda at national and local level
- To strengthen HWRCC's organisational sustainability
- To create opportunities for business development

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

General Overview

At the beginning of the 2016-17 financial year the organisation was emerging from the most significant reorganisation in its history. That reorganisation was required as a response to major reductions in funding, reflecting the position nationally and included a very significant downsizing of the organisation and consolidation onto one office in Baysgarth Museum, Barton North Lincolnshire.

Funding challenges continued during 2016-17. Building on the progress made in the previous year, the organisation responded to those challenges by further refining and improving its overall business model. Through continuous scanning of the environment for local and national project and development opportunities and, through the hard work of the staff team, shifted delivery towards larger, longer term projects:

- Healthy Homes - 18 months – British Gas Energy Trust
- Wheels to Work (W2W)– 18 months - Transition Fund/North East Lincolnshire Council
- Men in Sheds – Withernsea – 2 years - East Riding of Yorkshire Council Public Health
- Action Towards Inclusion – 3 Years - Your Consortium as lead contractor funded by Big Lottery and the European Social

At the same time the organisation continued to deliver and improve on long standing services. For example, the Voluntary Car Scheme continued to grow with a 13.7% annual increase in passenger journeys. In response to this growth the organisation invested in the Flexiroute passenger and driver allocation system improving efficiency and accuracy and ensuring compliance with data protection requirements. A schedule of all of the organisation's current projects is provided as part of this report.

Action with Communities in Rural England (ACRE), the national umbrella organisation for Rural Community Councils, has worked hard to establish a new, proactive relationship with Defra and in doing so secured grant funding, albeit at a reduced and tapering rate, for the ACRE network for the period of the current government. This important development provides both the organisation and the staff with additional assurance that the network's contribution is recognised by government and a period of stability following several years of uncertainty.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

2016-17 saw a number of changes in the membership of the Board of Trustees. In December 2016, Professor Ged McElwee's term of office came to an end. Recruitment of new Trustees had begun at the AGM in November 2016 and the organisation was pleased to appoint Mr Tom Cave JP, an experienced parish councillor and Justice of the Peace, to the Board. Sadly, in January 2017, Mr Harold Edwards who had chaired the organisation through its re-organisation and was key to the continuation of HWRCC, died following a short illness. This had a major impact on both the leadership of the organisation and the size of the Trustee Board. Subsequently, Mr Bert Cotter, who has extensive experience of managing large corporate business systems within Tata Steel and Dr Jim Whittingham, who was previously Chairman of North Lincolnshire and Goole NHS Foundation Trust, joined the Board.

The knowledge and experience of the new Trustees was a good fit with the existing Board and the Board moved quickly to review the roles and responsibilities of each Trustee, with Dr Jim Whittingham agreeing to take the role of Chairman, Mr Anthony Chase, the role of Vice Chairman and Mr David Hughes remaining as Treasurer.

The Trustees will continue to seek opportunities to further strengthen the Board which will support and lead HWRCC into the next phase of its development.

During the year, the organisation successfully implemented a number of important improvements to its IT infrastructure. These were designed to increase the organisation's security and resilience in addition to improving support for projects and service delivery into the future. Developments included the implementation of a cloud based telephone system, with the important additional benefit of a significant increase in the number of telephone "lines" and a cloud based IT system which meets Information Governance Standards and which is backed up automatically and regularly in order to reduce the risk of loss of data in the event, for example, that a future malware attack is able to penetrate the organisation's firewall.

Infrastructure challenges remain. In particular the organisation's offices in Baysgarth Museum were badly affected during the year by episodes of torrential rain, as were other parts of the building. This led to HWRCC accepting replacement temporary accommodation elsewhere within the building. While welcome as a short-term response this is not sustainable in the long term.

Reflecting the recent pace of change within the organisation and the environment and the risks and opportunities that this creates, the Trustees began a review of Board and organisational governance. This review, which will be completed during 2017-18, is intended to ensure that the organisation is best placed to respond to future challenges while remaining compliant with regulatory requirements.

Through the year, HWRCC looked outside the charity world for organisational support and development, this included attending BNI (Business Networking) events as a guest and receiving corporate support in investigating new telephone, broadband and IT systems. External facilitation also enabled the Trustees and staff team to develop a 5 year strategic development plan. This included a review of the outward face of the organisation and resulted in the decision to change the organisation's name and logo in 2017-18.

Financial pressures on the voluntary sector and public services generally continue to grow and the way in which services respond to the challenges these pressures create are likely to be key issues during 2017-18 and beyond. HWRCC recognises that the voluntary sector is key in responding to those pressures and therefore will continue to build relationships and work with organisations to develop a range of quality and innovative community based responses. There will be a particular focus upon the role HWRCC is able to play in the development of health, social care and wellbeing services and the extension and co-ordination of the localised transport offer.

As the pressure increases on local, regional and national services and they are required to change, reduce or disappear, HWRCC will continue to look for alternative and innovative ways to work with partners and organisations to support rural communities to thrive.

HWRCC's business model, the organisation's open approach to partnership at strategic and operational levels and the skills, hard work and dedication of the staff, supported by the Board, mean that the organisation is well placed to respond and to continue to be successful as a result. The progress made by the organisation during 2016-17 has led to an increase in its unrestricted surplus to £78,902 and this growing financial strength provides a robust platform upon which to develop and implement future partnerships and projects, funding bids and forward strategy.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Project Delivery

The following grid provides an overview of the projects, grants and contracts that have formed the basis of all the direct project work delivered by HWRCC.

HWRCC Project and Funding overview 2016 - 2017

Project/ Activity Title	Funder	Type of Funding	Restricted/ Unrestricted	Project/activity description
Core	ACRE	Grant	Restricted	Annual Grant received from Action with Communities in Rural England (ACRE) the overarching body for all Rural Community Councils. To support the influencing agenda at local and national level (through DEFRA). Requirements are set out in the ACRE agreement.
	Membership Fees	Membership fee	Unrestricted	HWRCC is a membership organisation enabling local people, organisations and businesses to work collaboratively with the organisation. Benefits include: access to rural specialists, receiving monthly e bulletins filled with rural news, voting rights at the AGM etc Membership fees for HWRCC: Individual - £10 Organisational - £25
Village Veg	Greenhall Foundation	Grant	Restricted	Requested £8,500 to complete 2 further Village Veg projects but received £1,000, rolling forward and further bids to be submitted to support communities in developing vegetable growing activities.
Healthy Homes	British Gas Energy Trust	Grant	Restricted	Project in specific areas of East Riding providing practical support and solutions to people whose cold/damp homes affects their health. October 2015 to 31st March 2017 (surplus carries forward to 2017-18)
Village SOS	ACRE/Big Lottery	Contract	Restricted	Provision of advice and information to communities on an individually contracted basis
Wheels to Work (W2W)	North East Lincolnshire Council/ Cofely	Grant	Restricted	North East Lincolnshire Council Transition Fund/NELC/Engie Contributions made by W2W towards the 'hiring' of the scooters/equipment etc.
Voluntary Car Service (VCS)	North Lincolnshire Council/ Freshstart	Grant	Restricted	1 year grant agreement to deliver Voluntary Car Scheme to North Lincolnshire. Rolling (6 monthly) grant agreement to provide VCS for Freshstart (North Lincolnshire Council) Purchased the flexiroute (driver/passenger allocation) system from the 2014/15 legacy.
Community Services	Humber NHS Foundation Trust	Agreement	Restricted	To support the development of voluntary and community services within the Trusts forward agenda
Total Transport - Voluntary Transport scheme development	Total Transport - North East Lincolnshire Council	Service Level Agreement	Restricted	Work with voluntary car and community transport partners to develop a forum, share resources, recruit drivers etc.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Men in Sheds - Withernsea	East Riding of Yorkshire	Contract	Restricted	3 year funded contract to set up and support a Men's Shed in Withernsea, a place where men can gather, make things and support each other. Aim is to make the Shed sustainable over the 3 year period.
Laxton Community Review	Laxton Parish Council	Email	Restricted	Provide community engagement events and consultation to identify local needs and assets
Eton Community Review	Eton Parish Council	Email	Restricted	Provide community engagement events and consultation to identify local needs and assets
Collective Switching	East Riding of Yorkshire Council (ERYC)	Agreement	Restricted	Carry Forward from 2014-16, ongoing agreement with no end date.
Community Led Planning (CLP) Pocklington	Pocklington Town Council	Payment on invoice	Restricted	Amalgamated Pocklington Community Led and Neighbourhood Planning
East Riding Village Hall Membership			Restricted	East Riding Village Halls joint membership with ERA of RCB (£15 pro rata) April 2016 to March 2017 superseded by 1st September 2016 to 31st August 2017 agreement between ERA of RCB and HWRCC to provide support from Village Halls Advisor
SMART Energy	ACRE	Partnership Agreement	Restricted	ACRE agreement with SMART energy GB to work with partners (RCC network) to deliver information on SMART Energy meters in off gas communities from 1st September to 31st December 2016
Rural Energy	Cator	Carry forward from 2012-13	Restricted for energy work	Carry forward from 2014/15. Used to support general energy work/enquiries
Action Towards Inclusion	Your Consortium	Partnership Agreement	Restricted	Assisting people who are furthest away from employment to gain experience volunteering and experiencing work opportunities. 3 year project
Fraisthorpe Windfarm research	Two Ridings Community Fund	Payment on invoice	Restricted	Desktop research activity to identify local assets in the Fraisthorpe windfarm area
East Riding YorSwitch Oil co operative	East Riding of Yorkshire Council	Grant	Restricted	Renewed membership of the Oil Co-operative: Households, small businesses and community groups
Wheels to work	Yorkshire and Clydesdale Bank – Spirit of the Community Award	Award	Restricted	Opportunity to expand the Wheels to Work fleet to include larger scooter and e-bikes. Also provide a more holistic service to potential and actual customers.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Local Links	East Riding Voluntary Action Service (ERVAS)	Sub contracting agreement (ERYC/ERVAS Service)	Restricted	ERYC/ERVAS Support Contract extended for a further year. Provision of network and training for Pocklington/Market Weighton CP area.
Rural Community Buildings (Miscellaneous)	AON	Donation	Restricted	AON donation from insurance taken out by village halls in the area. For training and village hall adviser support.
Village Veg/Growing a Greener School	Tesco	Grant Carry Forward from 2014-15	Restricted	Brought forward from 2015-16. Linked to next Growing a Greener School/Ready Steady Grow projects
North Lincolnshire Oil Co-operative Membership	North Lincolnshire Council	Grant	Restricted	Brought forward from January 2015. Funding to provide 100 free Household memberships at £20 each
Better Care Programme	East Riding of Yorkshire CCG	Contract	Restricted	Delivery of a VCS service model across East Riding. Project implementation period extended October to December and then to March 2017.
Total Transport	North Lincolnshire	Agreement	Restricted	Charging for attendance at meetings and travel. Project on going

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The statement of Financial Activities shows net gain movement in funds for the year of £127,242 (2016:£105,977) and reserves of £309,352 (2016: £182,110). Of the reserves £206,800 is held for restricted purposes and of the balance, £5,369 is represented in fixed assets and £23,650 is set aside for staff redundancy.

The present level of funding is adequate to support the continuation of current activities and further funding is continually being sought for the future. The directors consider the financial position of the company/charity to be satisfactory and adequate reserves are available on a fund by fund basis.

Reserves policy

HWRCC policy is to hold sufficient free reserves to meet any unpredicted loss of funding. The level of reserves held should be equivalent to three months of core business. As at 31 March 2017 free reserves stood at £78,902. (Trustee Board decision 13th January 2016)

The charity has taken necessary steps to reduce core costs, through the reduction in staff salaries, rent and utility costs and these measures are considered by the Trustees to be adequate to return the fund to a surplus and to meet current requirements

Investment Policy

Funds are kept in bank accounts which attract maximum bank interest without taking any financial risks but provide easy access to ensure project operations are not adversely affected.

Grant Making

HWRCC is not a grant making organisation but from time to time the organisation is asked to administer small grants on behalf of funders. This has not been undertaken within the 2016-17 financial year.

PUBLIC BENEFIT

Our services are open to a wide range of interest groups and are focused on the provision of charitable work to further charitable purposes for the public benefit in the administrative areas of East Riding of Yorkshire, North Lincolnshire, North East Lincolnshire and Kingston upon Hull.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

DIRECTORS AND TRUSTEES

The directors/trustees who served during the year and up to the date of this report are set out on the Company information details page.

Directors/Trustees Indemnity Insurance

During the year no indemnity insurance was paid in respect of directors/trustees and officers. The memorandum and articles of association provides for payment of indemnity insurance but if such payment is made it excludes any act or omission committed knowingly, or in reckless regard of breach of duty.

Directors/trustees' Responsibilities

Company law requires the Directors (Trustees) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year.

In preparing those financial statements, the Directors (Trustees) should follow best practice and select suitable accounting policies and then apply them consistently make judgments and estimates that are reasonable and prudent; and the Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.

The Directors (Trustees) are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered Office:
Registrar's Office Baysgarth House
Caistor Road
Barton Upon Humber
North Lincolnshire
DN18 6AH

Approved by the Board of Trustees on
12th October 2017

Signed by order of the Trustees



Dr J Whittingham
Chairman - Board of Trustees

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Independent examiner's report to the Trustees of Humber And Wolds Rural Community Council
Year Ended 31 March 2017

I report on the accounts of the company for the year ended 31 March 2017, which are set out on pages 10 to 20.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [Association of Chartered Certified Accountant].

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice.- Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Neil Tomlin
Finnies Accountants Limited
Chartered Certified Accountants
4-6 Swaby's Yard
Walkergate
Beverley
HU17 9BZ

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2017

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
INCOMING RESOURCES					
Incoming Resources from generated funds					
Investment income	3	426	-	426	294
Incoming resources from charitable activities					
Grants receivable	2	52,995	341,763	394,758	229,302
Other income	4	668	33,016	33,684	47,505
TOTAL INCOMING RESOURCES		54,089	374,779	428,868	277,101
RESOURCES EXPENDED					
Charitable activities	5	(14,201)	310,183	295,982	164,938
Governance costs	9	5,644	-	5,644	6,185
TOTAL RESOURCES EXPENDED		(8,557)	310,183	301,626	171,124
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS					
Transfers between Funds		62,646 (1,736)	64,596 1,736	127,242 -	105,977 -
NET MOVEMENT IN FUNDS		60,910	66,332	127,242	105,977
RECONCILIATION OF FUNDS					
Total funds brought forward		41,642	140,468	182,110	76,133
Total funds carried forward		102,552	206,800	309,352	182,110

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2017

	2017 £	2016 £
INCOME	428,442	276,807
TOTAL EXPENDITURE	(301,626)	(171,124)
(DEFICIENCY)/OPERATING SURPLUS	126,816	105,683
OTHER INCOME	426	294
Interest receivable and similar income	426	294
(DEFICIENCY)/NET SURPLUS FOR THE FINANCIAL YEAR	127,242	105,977

All of the activities of the charity are classed as continuing

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

BALANCE SHEET

31 March 2017

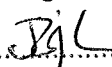
	Note	2017	2016
		£	£
FIXED ASSETS			
Tangible assets	11	6,477	10,512
CURRENT ASSETS			
Debtors	12	32,201	10,840
Cash at bank and in hand		329,818	263,810
		362,019	274,650
CREDITORS			
Amounts falling due within one year	13	(59,144)	(103,052)
		302,875	171,598
NET CURRENT ASSETS		309,352	182,110
TOTAL ASSETS LESS CURRENT LIABILITIES		309,352	182,110
FUNDS			
Unrestricted Income funds		78,902	22,724
Designated funds	14	23,650	18,918
Restricted funds	16	206,800	140,468
		309,352	182,110
TOTAL FUNDS		309,352	182,110

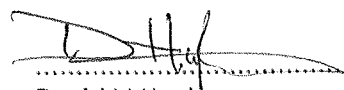
For the year ending 31 March 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions applicable to companies subject to the small companies' regime

These financial statements were approved by the members of the committee on the 12th October 2017 and are signed on their behalf by:

.....

 Dr J Whittingham
 Chairman - Board of Trustees

.....

 David M Hughes
 Treasurer

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' in accordance with the Financial Reporting Standard applicable in the UK (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

Statutory Information

Humber and Wolds Rural Community Council is a company limited by guarantee under section 60 and has no share capital. In the event of the charity being wound up the members would be liable to costs of no more than £1.

Cash flow statement

The trustees have taken advantage of the exemption in FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Fixed Assets

Fixed assets are originally stated at cost and it is the charity's policy not to capitalise assets costing less than £100.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	- 20% reducing balance
Computer Equipment	- 33% reducing balance
Motor Vehicles	- 20% straight line/ over 4 years

Pension costs

The charity complies with auto enrolment. All employees have opted to take the pension scheme.

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the statement of financial activities.

Income

Grants receivable are accounted for on an accruals basis. Donations and voluntary income are accounted for as received by the charity. All other income is included on an accruals basis.

No permanent endowments have been received in the period.

All income is shown gross with associated costs included in expenditure.

Allocation of costs

Where costs are directly attributable to a specific project, then those costs are charged against that project. Expenditure involving more than one project are apportioned on a reasonable and consistent basis. Costs that cannot be attributed to specific projects are included within unrestricted funds and comprise support and governance costs.

Leasing Commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight-line basis over the period of the lease

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

2. GRANTS RECEIVABLE	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Grants receivable	52,995	341,763	394,758	229,302
Grants were received from the following organisations				
ACRE	52,995	16,283	69,278	59,430
East Riding Council	-	18,180	18,180	3,360
North Lincolnshire Council	-	15,539	15,539	15,987
N E Lincolnshire Council	-	38,150	38,150	7,409
ERA of Rural Community Buildings	-	3,851	3,851	2,442
Yorkshire & Clydsdale Spirit of Community Award	-	5,000	5,000	-
ERVAS	-	32,138	32,138	12,425
CALOR	-	-	-	10,160
Collective Switching	-	-	-	2,000
British Gas Energy Trust	-	194,661	194,661	98,331
Scottish Power	-	365	365	-
Fresh Start	-	17,596	17,596	17,759
	<u>52,995</u>	<u>341,763</u>	<u>394,758</u>	<u>229,302</u>

Grants receivable in advance are deferred to be matched against project expenditure. A reconciliation of grants receivable is as follows:

	2017 £	2016 £
Received in the year	314,089	256,785
Deferred to the following year	(7,000)	(87,669)
Accrued from following year	87,669	27,497
Released to/from the previous year	-	32,689
	<u>394,758</u>	<u>229,302</u>

3. INVESTMENT INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Bank interest receivable	426	-	426	294
4. OTHER INCOME				
	Unrestricted Funds £	Restricted Funds £	2017 £	2016 £
Charitable support activities	668	33,016	33,684	47,505
5. COSTS IN FURTHERANCE OF CHARITABLE ACTIVITIES				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Provision of charitable services	(14,201)	310,183	295,982	164,938
Analysis of provision of charitable services				
Staff Costs (note 6)	14,733	100,050	114,783	80,372
Depreciation and other costs (note 7)	(28,933)	210,133	181,200	84,566
	<u>(14,201)</u>	<u>310,183</u>	<u>295,982</u>	<u>164,938</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

6. STAFF COSTS

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Salaries inc NI and pensions	14,733	100,050	114,783	108,778
Recharged to Restricted Funds as management charges	-	-	-	(28,406)
	<u>14,733</u>	<u>100,050</u>	<u>114,783</u>	<u>80,372</u>

Aggregate payroll costs were:

	2017 £	2016 £
Wages and salaries	102,576	94,720
Social security costs	7,078	9,234
Other pension costs	5,129	4,824
	<u>114,783</u>	<u>108,778</u>

Wages and salaries above include those in respect of direct charitable expenditure.

No employee received emoluments in excess of £60,000 during the year.

Pension contributions are paid on behalf of 4 employees.

None of the Trustees received any remuneration during the year.

No trustees travel expenses were paid during the year.

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2017 No.	2016 No.
Administration	1	1
Project Management	3	3
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	4	4

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

7. DEPRECIATION AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	2017 Total Funds £	2016 Total Funds £
Travelling expenses - Staff	4,853	4,228	9,081	7,293
Training and conference fees	1,110	56	1,166	-
Rent and rates and utilities	1,146	2,897	4,043	3,297
Cleaning	25	-	25	-
Insurance	2,283	575	2,858	2,318
Telephone	244	2,037	2,281	2,225
Printing	-	438	438	932
Postage & stationery	3,010	982	3,992	4,517
Associates Costs	-	-	-	2,645
General Office Expenses	38	-	38	169
Depreciation	422	3,778	4,200	4,937
Loss on Disposal	232	-	232	465
Bank Charges	541	-	541	521
Meetings and Room Hire/staff meetings	252	580	831	715
IT Support	3,726	-	3,726	1,920
Office Repairs & Refurbishment	14	199	213	-
Professional Fees	714	3,180	3,894	714
Management fees	(57,927)	57,927	-	28,406
Motor Expenses	-	5,396	5,396	4,769
Memberships	4,358	456	4,814	5,130
Volunteer expenses	-	10,183	10,183	7,524
Subcontractors	104	12,550	12,654	864
Specific project costs	240	102,537	102,777	918
Bookkeeping Costs	3,409	-	3,409	3,958
Bad debt write off	300	-	300	-
Marketing & Communication	1,972	2,135	4,107	1,760
	<u>(28,933)</u>	<u>210,133</u>	<u>181,200</u>	<u>84,566</u>

8. SUPPORT COSTS

Where costs are attributable to a specific project then those costs are charged against that project. Unrestricted fund staff and other costs represent the office, administrative and management costs of the charity. These costs [in addition to governance costs (note 9)] are necessarily incurred in support of the charity's core activities.

9. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2017 £	Total Funds 2016 £
Independent examiner/Audit fees	2,456	-	2,456	2,456
Accountancy Fees	3,124	-	3,124	3,304
Costs of trustees meetings	64	-	64	425
	<u>5,644</u>	<u>-</u>	<u>5,644</u>	<u>6,185</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

10. OPERATING (DEFICIT)/SURPLUS

Operating (deficit)/surplus is stated after charging

	2017 £	2016 £
Staff pension contributions	5,129	4,824
Depreciation	4,200	4,937
Auditors' remuneration		
- as Independent examiners/ auditors	2,456	2,456
- non audit remuneration	3,124	3,304

11. TANGIBLE FIXED ASSETS

	Motor Vehicles	Office Equipment £	Computer Equipment £	2017 Total £
COST				
At 1 April 2016	19,093	3,291	13,038	35,421
Additions	0	396	0	397
Disposals	-	(1,163)	(8,240)	(9,403)
At 31 March 2017	<u>19,093</u>	<u>2,524</u>	<u>4,798</u>	<u>26,415</u>
DEPRECIATION				
At 1 April 2016	9,946	3,021	11,942	24,909
Charge for the year	3,778	130	292	4,200
Disposals	-	(1,149)	(8,022)	(9,171)
At 31 March 2017	<u>13,724</u>	<u>2,002</u>	<u>4,212</u>	<u>19,938</u>
NET BOOK VALUE				
At 31 March 2017	<u>5,369</u>	<u>522</u>	<u>586</u>	<u>6,477</u>
At 31 March 2016	<u>9,146</u>	<u>270</u>	<u>1,096</u>	<u>10,512</u>

12. DEBTORS

	2017 £	2016 £
Trade debtors	18,207	3,362
Prepayments & Other debtors	13,994	7,478
	<u>32,201</u>	<u>10,840</u>

13. CREDITORS: Amounts falling due within one year

	2017 £	2016 £
Trade creditors	41,259	6,027
Deferred income	7,000	87,669
Tax and Social Security	2,559	2,386
Other creditors	8,326	6,969
	<u>59,144</u>	<u>103,052</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

14. DESIGNATED FUNDS

	Balance at 1 Apr 16 £	MOVEMENT IN RESOURCES Incoming/ Transfers	Utilised/ Released £	Balance at 31 Mar 17 £
Redundancy Reserve	18,918	4,732	-	23,650
	<u>18,918</u>	<u>4,732</u>	<u>-</u>	<u>23,650</u>

15. ALLOCATION OF CHARITY NET ASSETS

The net assets are held for the various funds as follows:

	Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds	1,108	77,794	78,902
Designated Funds	-	23,650	23,650
Restricted Funds	5,369	201,431	206,800
	<u>6,477</u>	<u>302,875</u>	<u>309,352</u>

16. RESTRICTED FUNDS

	Balance at 01 Apr 16 £	Movement in resources Incoming & Transfers £	Outgoing & Transfers £	Balance at 31 Mar 17 £
Yorkshire & Clydsdale W2W	-	5,000	(674)	4,326
Fraisithorpe Windfarm (2 Ridings)	-	272	(272)	-
Local Links	-	2,500	(1,319)	1,181
NL Community Transport	63,475	42,848	(41,873)	64,450
Pocklington Future	(1,402)	1,402	-	-
Men In Sheds (ERYC)	-	15,365	(19,861)	(4,496)
Healthy Homes Project	66,474	195,217	(171,344)	90,347
NELC Voluntary Car Scheme	-	7,000	(3,394)	3,606
ERA Membership	-	3,886	(3,633)	253
Laxton Community Review	-	3,152	(972)	2,180
Efton Community Review	-	3,152	(891)	2,261
Village SOS	(430)	16,940	(16,510)	-
Wheels to Work	(6,179)	27,388	(18,254)	2,955
Community Services (HFT)	(46)	5,530	(5,484)	-
Total Transport (North Lincolnshire)	-	-	(161)	(161)
Community Led Planning Pocklington	-	2,339	(1,164)	1,175
ATI Action Towards Inclusion	-	6,981	(1,060)	5,921
Rural Energy	4,830	-	(400)	4,430
Smart Energy GB (Acre)	-	2,184	(2,184)	-
E-on	-	-	(973)	(973)
Tesco	1,796	-	(150)	1,646
Yorswitch Oil Co-operative	5,064	3,620	(1,443)	7,241
Better Care Fund	2,456	32,138	(17,401)	17,193
Oil North Lincolnshire Council	1,563	-	(358)	1,205
Collective Switching	2,867	-	(807)	2,060
	<u>140,468</u>	<u>376,914</u>	<u>(310,582)</u>	<u>206,800</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2017

16. RESTRICTED FUNDS cont.

Core - Action with Communities in Rural England (ACRE) the overarching body for all Rural Community Councils, to support the influencing agenda at local and national level (through DEFRA).

Healthy Homes - Providing practical support and solutions to people whose cold/damp homes affects their health. Healthy Homes Champions and Winter Woolly Warmers

Village SOS - Individual support plans for communities and organisations to provide advice, information, support, consultation activities, resources etc.

Wheels to Work (W2W) - To offer transport solutions to individuals who are experiencing difficulties in gaining access to employment, education or training due to lack of access to appropriate transport

Voluntary Car Service (VCS) - Delivery of Volunteer Car Services to people who live in North Lincolnshire. People using the service must have needs which prevent them from using public transport.

Total Transport North East Lincolnshire - Work with voluntary car and community transport partners to develop a forum, share resources, recruit drivers etc.

Collective Switching - Supporting the promotion of the YORswitch 'Cheaper Energy Together' scheme and the East Riding Oil Buying Co-operative

Community Led and Neighbourhood Planning in Pocklington - Providing support and facilitating access to resources to meet Community Led Planning actions and develop future strategic plans

East Riding Village Hall Membership - East Riding Village Halls joint membership with ERA of RCB (£15 pro rata) provision of information and support from Village Halls Advisor

Rural Energy - Provision of advice and information to individuals and organisations in the East Riding on energy consumption and energy saving.

East Riding YorSwitch Oil co-operative - Renewed membership of the Yorswitch bulk oil buying Co-operative scheme enabling people in off gas areas to access cheaper fuels.

Local Links - Local events to promote voluntary organisation activity and services, update Local Links websites and forums promote volunteer activity and support in the area.

Rural Community Buildings (Miscellaneous) - AON donation from insurance taken out by village halls in the area. Used for training and village hall adviser support

Fraisthorpe Windfarm - desktop research activity to identify local assets in the Fraisthorpe windfarm area

Yorkshire & Clydesdale, Spirit of the Community Award - opportunity to expand the Wheels to Work fleet to include larger scooter and e-bikes. Also provide a more holistic service to potential and actual customers.

Men in Sheds - Withernsea (ERYC) - set up and support a Men's Shed in Withernsea, a place where men can gather, make things and support each other. Aim is to make the Shed sustainable over a 3 year period. Although the fund has spent more than it has received during the year, the over spend has been claimed for in the year to 31st March 2018.

North Lincolnshire Oil Co-operative Membership - North Lincolnshire Council supported the first 100 Household's joining the Oil Co-operative by providing free membership at £20 each.

Better Care Programme - Creation of a voluntary and community sector response to health and social care needs in the East Riding working in partnership with local commissioners and providers 'social prescribing'.

Community Services Humber NHS Foundation Trust to support the development of the voluntary and community services within the Trusts forward agenda

Action Towards Inclusion (Your Consortium/Big Lottery/European Social Fund) - Assisting people who are furthest away from employment to gain experience volunteering and experiencing work opportunities

Smart Energy GB - ACRE agreement with SMART energy GB to work with partners (RCC network) to deliver information on SMART Energy meters in off gas communities from 1st September to 31st December 2016

Laxton Community Review - provide community engagement events and consultation to identify local needs and assets

Etton Community Review - provide community engagement events and consultation to identify local needs and assets

Total Transport North Lincolnshire - Voluntary sector representation on Total Transport Group, influencing ideas on alternative approaches to health and social transport. Although the fund has spent more than it has received during the year, the over spend has been claimed for in the year to 31st March 2018.

17 Commitments

The following operating lease payments are committed to be paid within one year:-

	Land & Buildings	Other Operating Leases	Total
	£	£	£
For leases expiring within one year	3,410	-	3,410
Between 1-5 years	5,968	-	5,968
In more than 5 years	-	-	-