

**HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
TRUSTEES ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2019**

**Company Registration Number 04606085
Charity Number 1099439**

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Trustees

The trustees who served the charity were:

Dr J Whittingham - Chairman (Resigned 19/06/2019)
Mr A Chase - Vice Chairman (Acting Chairman from 16th August 2019)
Mr D M Hughes – Treasurer (stood down as Treasurer 24/04/2019, Acting Vice Chair from 16/08/2019)
Cllr T Cave JP
Mr H J Cotter
Mr D Hannam (Treasurer from 24/04/2019)

Company Secretary
Miss S Oliver

Management Team
Miss S Oliver – Chief Executive
Ms J Birkett - Delivery and Development Manager

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Humber and Wolds Rural Community Council (HWRCC) is a company limited by guarantee and a registered charity.

The company is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of directors/trustees

Appointment of directors/trustees is governed by the Memorandum and Articles of Association. Directors/trustees hold office for a period of three years after which they are required to retire but are eligible for re-election.

Custodian Trustees

The charity has no custodian trustees.

External Appointed Trustees

There are no external persons or bodies entitled to appoint trustees.

Directors/trustees induction and training

New directors/trustees undergo an induction process and receive a comprehensive handbook which provides detailed information about their duties and responsibilities.

Organisation Structure

Directors/trustees meet a minimum of four times a year and are responsible for the strategic direction and policy of the company. Additionally, when required, there are sub-committees which consider other specific matters. Directors/trustees delegate the day to day running of the organisation to staff led by the Chief Executive. The Chief Executive is appointed by the board of directors/trustees.

Risk Management

The directors/trustees are aware of the major strategic business and operational risks which the company faces and ensure that systems are in place to minimise any such risks.

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AIMS AND OBJECTIVES

Purposes and objects

Humber and Wolds Rural Community Council's purposes and aims as set out in the objects contained in the Memorandum of Association are to:

Promote any charitable purpose in order to benefit and enhance the conditions of communities and individuals in the administrative areas of the East Riding of Yorkshire, North East Lincolnshire, North Lincolnshire, and Kingston upon Hull (collectively formerly known as Humberside), with particular reference to the advancement of education, relief of poverty, disadvantage or distress or in pursuing any other charitable purposes.

Vision

Strong and resilient rural communities providing healthy, safe and thriving places where people want to live and work

Mission

We support, empower and represent rural communities, building capacity, improving connectivity, developing healthier lifestyles and increasing economic activity, by building on existing resources and assets and delivering quality services which meet the needs of people, places and partners

Strategic aims

The strategic aims of the company/charity are:

1. Improve the health, security and wellbeing of communities
2. Support the growth of the rural economy
3. Strengthen and represent our partnerships
4. Sustain and develop community facilities, assets and services
5. Assist communities to influence, plan and develop resources and assets that respond to local needs
6. Be a strong, healthy, respected and responsive organisation

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

General Overview

At the HWRA AGM in 2018, the new draft Forward Strategy 2018 to 2021 was presented to Members and Stakeholders and, as a result of this engagement, the Forward Strategy was revised, agreed and used as a guide for the Trustee Board and staff team to continuously develop the organisation. The Trustees have also paid due regard to the HWRCC Memorandum and Articles, relevant legislation and guidance issued by the Charity Commission in the delivery of its Strategic Aims and related activities.

1. Improve the health, security and wellbeing of communities

- 1.1 East Riding Men in Sheds continued to support the development of Withernsea Men In Sheds whilst facilitating four further Sheds in Western Wolds (Holme Upon Spalding Moor), Goole, Beverley and Hornsea
- 1.2 Represented East Riding Voluntary and Community Sector (VCS) on the Better Care Programme Board, promoting the role of the sector in supporting local people and communities in the prevention of and reaction to, increased health and social care needs
- 1.3 Meeting with the new East Riding Adult Social Care Director facilitating his understanding of the current VCS offer and the willingness and ability to enhance, change or adapt to meet future needs and gaps
- 1.4 North Lincolnshire Voluntary Car Service assisted people to health and social care appointments, undertake essential shopping and reduce loneliness by connecting people to communities, friends and families. 7830 journeys were undertaken driven by 37 Volunteer Car Drivers.
- 1.5 In partnership with Age UK Lindsey, worked with two national providers on their submission to deliver the North Lincolnshire Non-Emergency Patient Transport Service (NEPTS), supporting the successful provider, Savoy Ventures
- 1.6 Represented the North Lincolnshire Voluntary and Community Sector Alliance at the Out of Hospital Transformation Board. Enabling system leaders (acute hospital provider, community health provider, mental health provider, CCG, Local authority adult and community services) to understand the role of community based assets.
- 1.7 Invited Humberside Police and Crime Commissioner (PCC) to meet with the Trustee Board to explain the work of HWRA, raise the concerns faced by communities in relation to rural crime and how the VCS is able to assist in meeting the PCC priorities
- 1.8 Representation of rural communities at the North Lincolnshire Independent Advisory Group (NLIAG)

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2. Support the growth of the rural economy

- 2.1 Delivery of the North East Lincolnshire Wheels to Work scheme, averaging 6 out of 10 scooters on hire. Undertook a feasibility study to consider relocation of the storage and allocation facilities into the area of benefit.
- 2.2 Delivery of Action Towards Inclusion (ATI), Building Better Opportunities programme funded by Big Lottery Community Fund and European Social Fund and led by Your Consortium in the East Riding. Acting as Keyworker and Intervention partner, breaking down barriers for people furthest from employment, with the additional issue of living rurally.
- 2.3 Working in partnership with the North Lincolnshire Voluntary and Community Sector Alliance, North Lincolnshire Council Adult Social Services and North Lincolnshire Clinical Commissioning Group (NLCCG), facilitated a networking and volunteer recruitment event in Volunteer Week.
- 2.4 HWRA represented the voluntary and community sector on the Yorkshire Coast, Wolds & Waterways LEADER programme on the Local Action Group and Decision Making Board. Including consideration, approval and support for farm diversification, improving farm productivity, rural tourism, local services (including village halls and transport) and cultural and heritage projects.

3. Strengthen and represent our partnerships

- 3.1 Facilitate development of the East Riding Voluntary and Community Sector Network providing an opportunity for the sector to engage with representatives from the community, local authority, police, fire and health commissioners and providers
- 3.2 Attended the East Riding Health and Social Care Showcase System Leader's event to hear the progress made to date, influence direction and identify future opportunities for voluntary and community sector development
- 3.3 Represent rural communities and voluntary sector organisations at the Humberside Police and Crime Commissioner 'Engage East Riding' group alongside other community representatives, public sector commissioners and providers
- 3.4 Attend the East Riding Rural Partnership to continue to challenge the inequality in delivery across rural areas and celebrate the innovative and resilient communities that we represent
- 3.5 With VCS partners, facilitated the development and formalisation of the voluntary sector led North Lincolnshire Voluntary and Community Sector (VCS) Alliance which including creating opportunities to represent the sector and engage with lead officers from North Lincolnshire local authority and North Lincolnshire Clinical Commissioning Group
- 3.6 Presented to the North East Lincolnshire Public Services Monitoring and Development Board (PSMDB) to promote the range of services provided by HWRA
- 3.7 Attend the Voluntary Action North East Lincolnshire (VANEL) led North East Lincolnshire Volunteer Managers Forum to raise issues in relation to rural delivery, promote HWRA services and work with partners to continuously improve the quality and support of volunteers and volunteer managers across the county
- 3.8 Represented Humber, Coast and Vale Health and Care Partnership at local and national events, promoting the role of communities and the voluntary sector in sustaining people's health and wellbeing through activities, assets and people
- 3.9 With Action with Communities in Rural England (ACRE) and the ACRE Network which represents 38 Rural Communities across England, provide evidence and information to central government departments

4. Sustain and develop community facilities, assets and services

- 4.1 Deliver the Village Halls Advisor Service to rural community buildings across East Riding of Yorkshire, North Lincolnshire and North East Lincolnshire
- 4.2 Work in partnership with East Riding Association of Rural Community Buildings (ERA of RCB) to develop Village Hall Management Committees including assessing the national Hallmark Quality Standard for village halls, assisting them to sustain these valuable community assets into the future
- 4.3 Facilitated the development of a Northern Lincolnshire Village Hall Network Forum bringing together village hall management committee members to share good practice and resources and discuss and resolve common issues
- 4.4 Working with a merging GP Practice and two community transport providers to create a local, sustainable response to transport needs in the Willerby and Swanland area
- 4.5 Provided advice to people seeking to make local changes and maintain local services e.g. Preston traffic management, Ryehill Village Hall ownership, Hedon Post Office temporary closure and Tickton Post Office and village shop threatened closure.

5. Assist communities to influence, plan and develop resources and assets that respond to local needs

- 5.1 Stimulating community interest in East Riding of Yorkshire Community Led Housing whether geographical, common needs or common interest. 8 villages/parishes applied for and utilised Community Housing Fund monies to research housing needs
- 5.2 Facilitating the Domestic Heating Oil Bulk Buying Cooperatives in the East Riding of Yorkshire (183 members) and North Lincolnshire (28 members) saving Members, over the membership year, approximately £112.07 for a regular monthly 500 litre oil order (£20 household membership)
- 5.3 Engaging parish councils and communities in Community Led Planning including Ousefleet, Swinefleet, Middleton on the Wolds, Tickton and Routh (all East Yorkshire)

6. Be a strong, healthy, respected and responsive organisation

- 6.1 Maintaining a small, high quality, core staff team with a range of community development skills and specialist knowledge and experience, supplemented by Associates and temporary staff in response to community need and project and service development
- 6.2 Invest in the organisation increasing management and administrative capacity to respond to local, regional and national needs
- 6.3 As a member of North Lincolnshire Wellbeing at Work, encouraged staff to eat more healthily and move more including the 10,000 Step Challenge

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Project Delivery See Restricted Funding for a list of all projects and service delivered in 2018-19

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The Income & Expenditure Account reports a deficit of £28,544 (compared to a deficit of £46,102 for 2017-18). The deficit arises primarily because of expenditure incurred during the year against income received in the previous year, notably the Healthy Homes project (outgoing in 2018-19 of £22,300) and others as projects are completed. There is a corresponding reduction in Restricted Funds carried forward to £117,327 (£123,200) and in Cash at bank and in hand.

The present level of funding is adequate to support the continuation of current activities and further funding is continually being sought for the future. The directors consider the financial position of the company/charity to be satisfactory and adequate reserves are available on a fund by fund basis.

Utilising the inward investment agreed by the Trustee Board, the organisations position remains constant however significant challenges remain, especially as funders are themselves subject to ever increasing financial pressure. This is reflected in the year on year reduction in total income (at £259,303 in 2018-19 compared to £261,247 in the previous year). The Board recognises the strategic importance of new business development and income growth in order to ensure continued progress and long term sustainability. The small staff team continues to work at full capacity with temporary staff appointed to meet project demands and timeframes. Minimal 'core' staff are supplemented by outsourced bookkeeping and HR. With the Delivery and Development Manager in place and able to manage quality project delivery and support staff, the Chief Executive has had some capacity to work strategically, create funding bids and develop new projects and potential services. There continues to be a clear risk to future Income and financial sustainability as projects and their funds come to an end in 2019-20.

During 2018 -19 the Board and staff team worked with stakeholders to develop a new Mission, Vision and Strategic Aims guide the development of the organisation within set boundaries preventing divergence into other areas (following the funding) and this has enabled HWRA to remain focussed on its objectives and core activities which affect rural communities (transport, village halls, housing, health and social care, energy etc.)

Reserves policy

HWRC policy is to hold sufficient free reserves to meet any unpredicted loss of funding. The level of reserves held should be equivalent to three months of core business. As at 31 March 2019 free reserves stood at £86,297. (Trustee Board decision 13th January 2016)

Investment Policy

Funds are kept in bank accounts which attract maximum bank interest without taking any financial risks but provide easy access to ensure project operations are not adversely affected.

Grant Making

HWRC is not a grant making organisation but from time to time the organisation is asked to administer small grants on behalf of funders. This has not been undertaken within the 2018-19 financial year.

PUBLIC BENEFIT

Our services are open to a wide range of interest groups and are focused on the provision of charitable work to further charitable purposes for the public benefit in the administrative areas of East Riding of Yorkshire, North Lincolnshire, North East Lincolnshire and Kingston upon Hull.

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DIRECTORS AND TRUSTEES

The directors/trustees who served during the year and up to the date of this report are set out on the Company Information details page.

Directors/trustees' Responsibilities

Company law requires the Directors (Trustees) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year.

In preparing those financial statements, the Directors (Trustees) should follow best practice and select suitable accounting policies and then apply them consistently make judgments and estimates that are reasonable and prudent; and the Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.

The Directors (Trustees) are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Issued in March 2016) and in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered Office:
Registrar's Office Baysgarth House
Calstar Road
Barton Upon Humber
North Lincolnshire
DN18 6AH

Approved by the Board of Trustees on
29th November 2019

Signed by order of the Trustees



Mr A Chase
Acting Chairman - Board of Trustees

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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Independent examiner's report to the Trustees of Humber And Wolds Rural Community Council
Year Ended 31 March 2019

I report to the charities trustees on my examination of the accounts of the company for the year ended 31 March 2019, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

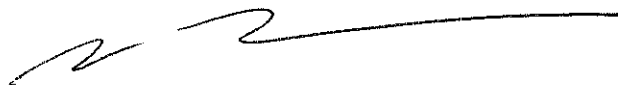
Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Tomlin
Finnies Accountants Limited
Chartered Certified Accountants
4-6 Swaby's Yard
Walkergate
Beverley
HU17 9BZ

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
INCOMING RESOURCES					
Incoming Resources from generated funds					
Investment income	3	763	-	763	335
Incoming resources from charitable activities					
Grants receivable	2	45,650	195,375	241,025	174,050
Other income	4	1,453	16,062	17,515	86,862
TOTAL INCOMING RESOURCES		47,866	211,437	259,303	261,247
RESOURCES EXPENDED					
Charitable activities	5	65,493	216,371	281,864	302,119
Governance costs	9	5,983	-	5,983	5,230
TOTAL RESOURCES EXPENDED		71,476	216,371	287,847	307,349
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS					
Transfers between Funds		(23,610) 939	(4,934) (939)	(28,544) -	(46,102) -
NET MOVEMENT IN FUNDS		(22,671)	(5,873)	(28,544)	(46,102)
RECONCILIATION OF FUNDS					
Total funds brought forward		140,050	123,200	263,250	309,352
Total funds carried forward		117,379	117,327	234,706	263,250

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

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INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2019

	2019 £	2018 £
INCOME	258,540	260,912
TOTAL EXPENDITURE	(287,847)	(307,349)
	<hr/>	<hr/>
(DEFICIENCY)/OPERATING SURPLUS	(29,307)	(46,437)
OTHER INCOME		
Interest receivable and similar income	763	335
	<hr/>	<hr/>
(DEFICIENCY)/NET SURPLUS FOR THE FINANCIAL YEAR	(28,544)	(46,102)
	<hr/>	<hr/>

All of the activities of the charity are classed as continuing

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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BALANCE SHEET

31 March 2019

	Note	2019		2018	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		17,300		12,890
CURRENT ASSETS					
Debtors	12	38,481		52,235	
Cash at bank and in hand		196,858		233,573	
		<u>235,339</u>		<u>285,808</u>	
CREDITORS					
Amounts falling due within one year	13	(17,933)		(35,448)	
			<u>217,406</u>		<u>250,360</u>
NET CURRENT ASSETS					<u>250,360</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>234,706</u>		<u>263,250</u>
FUNDS					
Unrestricted Income funds			86,297		112,721
Designated funds	14		31,082		27,329
Restricted funds	16		117,327		123,200
			<u>234,706</u>		<u>263,250</u>
TOTAL FUNDS			<u>234,706</u>		<u>263,250</u>

For the year ending 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions applicable to companies subject to the small companies' regime

These financial statements were approved by the members of the committee on the 29th November 2019 and are signed on their behalf by:

for 
 Mr A Chase
 Acting Chairman - Board of Trustees


 Mr D Hughes
 Treasurer

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' in accordance with the Financial Reporting Standard applicable in the UK (FRS 102)(effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

Statutory information

Humber and Wolds Rural Community Council is a company limited by guarantee under section 60 and has no share capital. In the event of the charity being wound up the members would be liable to costs of no more than £1.

Cash flow statement

The trustees have taken advantage of the exemption in FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Fixed Assets

Fixed assets are originally stated at cost and it is the charity's policy not to capitalise assets costing less than £100.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	- 20% reducing balance
Computer Equipment	- 33% reducing balance
Motor Vehicles	- 20% straight line/ over 4 years

Pension costs

The charity complies with auto enrolment. All employees have opted to take the pension scheme.

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the statement of financial activities.

Income

Grants receivable are accounted for on an accruals basis. Donations and voluntary income are accounted for as received by the charity. All other income is included on an accruals basis.

No permanent endowments have been received in the period.

All income is shown gross with associated costs included in expenditure.

Allocation of costs

Where costs are directly attributable to a specific project, then those costs are charged against that project. Expenditure involving more than one project are apportioned on a reasonable and consistent basis. Costs that cannot be attributed to specific projects are included within unrestricted funds and comprise support and governance costs.

Leasing Commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight-line basis over the period of the lease

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

2. GRANTS RECEIVABLE	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Grants receivable	45,650	195,375	241,025	174,050
Grants were received from the following organisations				
ACRE	45,650	-	45,650	49,350
East Riding Council	-	58,020	58,020	24,096
North Lincolnshire Council	-	42,284	42,284	38,680
N E Lincolnshire Council	-	65,026	65,026	22,193
ERA of Rural Community Buildings	-	2,000	2,000	1,975
Your Consortium	-	25,658	25,658	34,488
British Gas Energy Trust	-	-	-	3,268
Humber Coast & Vale STP	-	2,387	2,387	-
	<u>45,650</u>	<u>195,375</u>	<u>241,025</u>	<u>174,050</u>

Grants receivable in advance are deferred to be matched against project expenditure. A reconciliation of grants receivable is as follows:

	2019 £	2018 £
Received in the year	198,467	158,948
Deferred to the following year	-	(11,798)
Accrued from following year	19,900	7,000
Accrued income	22,658	19,900
	<u>241,025</u>	<u>174,050</u>

3. INVESTMENT INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Bank interest receivable	763	-	763	335
4. OTHER INCOME				
	Unrestricted Funds £	Restricted Funds £	2019 £	2018 £
Charitable support activities	1,453	16,062	17,515	86,862
5. COSTS IN FURTHERANCE OF CHARITABLE ACTIVITIES				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Provision of charitable services	65,493	216,371	302,118	302,118
Analysis of provision of charitable services				
Staff Costs (note 6)	54,059	100,880	154,939	135,817
Depreciation and other costs (note 7)	11,434	115,491	126,925	166,302
	<u>65,493</u>	<u>216,371</u>	<u>281,864</u>	<u>302,119</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

6. STAFF COSTS

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
Salaries inc NI and pensions	54,059	100,880	154,939	135,817
Recharged to Restricted Funds as management charges	-	-	-	-
	<u>54,059</u>	<u>100,880</u>	<u>154,939</u>	<u>135,817</u>

Aggregate payroll costs were:

	2019 £	2018 £
Wages and salaries	138,829	121,864
Social security costs	9,114	8,514
Other pension costs	6,996	5,439
	<u>154,939</u>	<u>135,817</u>

Wages and salaries above include those in respect of direct charitable expenditure.

No employee received emoluments in excess of £60,000 during the year.

Pension contributions are paid on behalf of 4 employees.

None of the Trustees received any remuneration during the year.

No trustees travel expenses were paid during the year.

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2019 No.	2018 No.
Administration	1	1
Project Management	5	4
	<u>6</u>	<u>5</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

7. DEPRECIATION AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	2019 Total Funds £	2018 Total Funds £
Travelling expenses - Staff	6,355	6,470	12,825	10,565
Travelling expenses - Beneficiaries	-	80	80	355
Training and conference fees	1,561	150	1,711	482
Rent and rates and utilities	2,545	6,905	9,450	7,860
Cleaning	7	32	39	5
Insurance	2,114	1,810	3,924	2,707
Health & Safety	-	404	404	418
Telephone	1,781	215	1,996	2,013
Printing	7	336	343	3
Postage & stationery	4,960	2,705	7,665	5,998
Associates Costs	5,083	-	5,083	1,840
General Office Expenses	500	-	500	-
Depreciation	923	7,975	8,898	7,458
Loss on Disposal	334	-	334	-
Bank Charges	503	-	503	545
Legal Fees	-	300	300	-
Meetings and Room Hire/staff meetings	596	2,205	2,801	913
IT Support	2,134	120	2,254	2,755
Office Repairs & Refurbishment	9	43	52	26
Professional Fees	(993)	1,547	554	5,766
Management fees	(25,601)	25,601	-	-
Motor Expenses	-	7,692	7,692	6,269
Memberships	4,402	298	4,700	4,794
Volunteer expenses	(78)	13,081	13,003	16,412
Subcontractors	-	14,591	14,591	16,101
Specific project costs	-	22,106	22,106	66,408
Bookkeeping Costs	3,434	-	3,434	4,112
Bad debt write off	-	-	-	100
Marketing & Communication	858	825	1,683	2,397
	<u>11,434</u>	<u>115,491</u>	<u>126,925</u>	<u>166,302</u>

8. SUPPORT COSTS

Where costs are attributable to a specific project then those costs are charged against that project. Unrestricted fund staff and other costs represent the office, administrative and management costs of the charity. These costs [in addition to governance costs (note 9)] are necessarily incurred in support of the charity's core activities.

9. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Independent examiner/Audit fees	2,500	-	2,500	2,500
Accountancy Fees	3,400	-	3,400	2,480
Costs of trustees meetings	83	-	83	250
	<u>5,983</u>	<u>-</u>	<u>5,983</u>	<u>5,230</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

10. OPERATING (DEFICIT)/SURPLUS

Operating (deficit)/surplus is stated after charging

	2019 £	2018 £
Staff pension contributions	-	-
Depreciation	8,898	7,458
Auditors' remuneration		
- as Independent examiners/ auditors	2,500	2,500
- non audit remuneration	3,400	2,480
	<u> </u>	<u> </u>

11. TANGIBLE FIXED ASSETS

	Motor Vehicles	Office Equipment £	Computer Equipment £	2019 Total £
COST				
At 1 April 2018	31,529	2,524	6,233	40,286
Additions	12,269	-	1,374	13,643
Disposals	(10,100)	(1,226)	-	(11,326)
At 31 March 2019	<u>33,698</u>	<u>1,298</u>	<u>7,607</u>	<u>42,603</u>
DEPRECIATION				
At 1 April 2018	20,405	2,106	4,885	27,396
Charge for the year	7,975	17	906	8,898
Disposals	(10,100)	(892)	-	(10,992)
At 31 March 2019	<u>18,280</u>	<u>1,231</u>	<u>5,791</u>	<u>25,302</u>
NET BOOK VALUE				
At 31 March 2019	<u>15,418</u>	<u>66</u>	<u>1,816</u>	<u>17,300</u>
At 31 March 2018	<u>11,124</u>	<u>418</u>	<u>1,348</u>	<u>12,890</u>

12. DEBTORS

	2019 £	2018 £
Trade debtors	7,135	23,636
Prepayments & Other debtors	31,346	28,599
	<u>38,481</u>	<u>52,235</u>

13. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	4,278	12,029
Deferred income	-	11,798
Tax and Social Security	3,981	2,946
Other creditors	9,674	8,675
	<u>17,933</u>	<u>35,448</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

14. DESIGNATED FUNDS

	Balance at 1 Apr 18 £	MOVEMENT IN RESOURCES		Balance at 31 Mar 19 £
		Incoming/ Transfers £	Utilised/ Released £	
Redundancy Reserve	27,329	3,753	-	31,082
	<u>27,329</u>	<u>3,753</u>	<u>-</u>	<u>31,082</u>

15. ALLOCATION OF CHARITY NET ASSETS

The net assets are held for the various funds as follows:

	Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds	1,882	84,415	86,297
Designated Funds	-	31,082	31,082
Restricted Funds	15,418	101,909	117,327
	<u>17,300</u>	<u>217,406</u>	<u>234,706</u>

16. RESTRICTED FUNDS

	Balance at 01 Apr 18 £	Movement in resources		Balance at 31 Mar 19 £
		Incoming & Transfers £	Outgoing & Transfers £	
ATI Action Towards Inclusion	7,012	25,658	(32,670)	-
Better Care Fund ERYC CCG	12,842	-	(2,055)	10,787
Collective Switching	1,589	-	(478)	1,111
Community Led Housing ERYC	1,499	34,651	(23,588)	12,562
Community Led Planning Pocklington	1,175	-	-	1,175
Co-op Community Fund - Men in Sheds	-	2,253	(1,956)	297
East Riding Village Halls	1,552	448	(2,000)	-
Fraisthorpe Windfarm (2 Ridings)	(177)	177	-	-
Healthy Homes Project	22,300	-	(22,300)	-
Humber Acute Service Review	-	2,388	(1,621)	767
Local Links	-	116	(116)	-
Men In Sheds (ERYC)	(4,502)	25,368	(27,181)	(6,315)
NELC Voluntary Car Scheme	2,496	9,998	(9,998)	2,496
North Lincolnshire Community Transport	59,586	42,585	(48,678)	53,493
Nunburnholme CROC	(1,000)	1,000	-	-
Oil North Lincolnshire Council	546	320	(866)	-
Rural Energy	4,030	-	(1,195)	2,835
Swanland/Willerby Transport	-	-	(160)	160
Tesco	1,646	-	-	1,646
Wheels to Work	1,150	55,700	(32,618)	24,232
Wheels to Work Feasibility Plan	-	9,935	(413)	9,522
Yorkshire & Clydsdale W2W	3,059	3,059	-	-
Yorswitch Oil Co-operative	8,397	2,960	(8,478)	2,879
	<u>123,200</u>	<u>210,498</u>	<u>(216,371)</u>	<u>117,327</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

16. RESTRICTED FUNDS cont.

Core - Action with Communities in Rural England (ACRE) the overarching body for all Rural Community Councils, to support the influencing agenda at local and national level (through DEFRA). (ACRE/DEFRA)

Healthy Homes - Providing practical support and solutions to people whose cold/damp homes affects their health. Income was received in year 1 and has been carried forward each year until completion. Majority of funding is used to pay subcontractors to fit air source heat pumps, electric heaters, damp courses, emergency energy supplies and smaller items for example draught excluders etc. following individual health and house assessments. (British Gas Energy Trust)

Wheels to Work (W2W) - To offer transport solutions to individuals who are experiencing difficulties in gaining access to employment, education or training due to lack of access to appropriate transport. (Engle/North East Lincolnshire Council)

Wheels to Work Feasibility Study - Investigate the potential to transfer the allocation and storage of the Wheels to Work project to North East Lincolnshire (North East Lincolnshire Council/Engle)

Voluntary Car Service (VCS) - Delivery of Volunteer Car Services to people who live in North Lincolnshire. People using the service must have needs which prevent them from using public transport. (North Lincolnshire Council)

Collective Switching - Supporting the promotion of the YorSwitch 'Cheaper Energy Together' scheme and the East Riding Oil Buying Co-operative. (East Riding of Yorkshire Council - ERYC)

Community Led Housing - Stimulate interest and work with local communities and individuals to identify and encourage interest in Community Led Housing across East Riding (East Riding of Yorkshire Council)

East Riding Village Hall Membership - East Riding Village Halls joint membership with ERA of RCB (£15 pro rata) provision of information and support from Village Halls Advisor (East Riding Association of Rural Community Buildings (ERA of RCB))

Rural Energy - Provision of advice and information to individuals and organisations in the East Riding on energy consumption and energy saving. (Calor Gas)

East Riding YorSwitch Oil co-operative - Membership of the YorSwitch Bulk Oil Buying Co-operative scheme. (Membership)

Voluntary Car Service (VCS) North East Lincolnshire - Recruitment of drivers and delivery of Volunteer Car Services to people who live in the county. People using the service must have needs which prevent them from using public transport. (Engle/North East Lincolnshire Council)

East Riding Health and Social Care development - Represent voluntary and community sector and create opportunities for service and project development (East Riding of Yorkshire Council/East Riding CCG)

East Riding Men in Sheds - Support the continued development of Withernsea Men in Sheds and facilitate the creation of 4 further East Riding Sheds (Public Health ERYC)

Humber Acute Service Review - undertaking community engagement activities with groups and individuals who would not normally become involved in commenting on hospital services as part of a review (Humber Coast and Vale Health and Social Care Partnership)

North Lincolnshire Oil Co-operative Membership - Bulk Oil Buying Co-operative scheme to reduce costs of domestic heating oil by bulk buying (Membership)

Action Towards Inclusion - Acting as Keyworkers and Intervention partners assisting people furthest away from work to reconnect with volunteering, training and employment (Your Consortium/Big Lottery/European Social Fund)

Swanland/Willerby GP practice merger - Working with 2 community transport providers and the GP practices, identify the need for and the response to, patient transport requirements (Swanland/Willerby GP practices)

Growing a Greener School/Village Veg - Contribution towards growing projects (IT support) (Tesco)

17 Commitments

The following operating lease payments are committed to be paid within one year:-

	Land & Buildings	Other Operating Leases	Total
	£	£	£
For leases expiring within one year	3,410	-	3,410
Between 1-5 years	-	-	-
In more than 5 years	-	-	-