

**HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
TRUSTEES ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2018**

**Company Registration Number 04606085
Charity Number 1099439**



HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
Company Limited by Guarantee

Reference and Administrative Details

The trustees, who are also directors for the purpose of the Companies Act, have pleasure in presenting their report and financial statement of the charity for the year ended 31st March 2018.

Name of Charity	Humber And Wolds Rural Community Council Trading as Humber and Wolds Rural Action (HWRA)
Incorporated in England and Wales on 2nd December 2002	
Registered Charity Number	1099439
Company Registration Number	04606085
Registered Office	Registrar's Office Baysgarth House Caistor Road Barton Upon Humber North Lincolnshire DN18 6AH
Independent Examiner	Finnies Accountants Limited Chartered Certified Accountants 4-6 Swabys Yard Walkergate Beverley East Riding of Yorkshire HU17 9BZ
Bankers	HSBC Bank plc 16 Market Place Howden Goole East Riding of Yorkshire DN14 7BN Santander Abbey National House 301 St Vincent Street Glasgow G2 5NB

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Trustees

The trustees who served the charity were:

Dr J Whittingham - Chairman
Mr D M Hughes – Treasurer
Mr A Chase - Vice Chair
Cllr T Cave JP
Mr H J Cotter
Mr D Hannam - Appointed 21st March 2018

Company Secretary

Miss S Oliver

Management Team

Miss S Oliver – Delivery and Development Manager, appointed Chief Executive Officer from 1st April 2018

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

Humber and Wolds Rural Community Council (HWRCC) is a company limited by guarantee and a registered charity.

The company is governed by its Memorandum and Articles of Association which established the objects and powers of the charitable company.

In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of directors/trustees

Appointment of directors/trustees is governed by the Memorandum and Articles of Association. Directors/trustees hold office for a period of three years after which they are required to retire but are eligible for re-election.

Custodian Trustees

The charity has no custodian trustees.

External Appointed Trustees

There are no external persons or bodies entitled to appoint trustees.

Directors/trustees induction and training

New directors/trustees undergo an induction process and receive a comprehensive handbook which provides detailed information about their duties and responsibilities.

Organisation Structure

Directors/trustees meet a minimum of four times a year and are responsible for the strategic direction and policy of the company. Additionally, when required, there are sub-committees which consider other specific matters. Directors/trustees delegate the day to day running of the organisation to staff led by the Delivery and Development Manager. The Delivery and Development Manager is appointed by the board of directors/trustees. The delivery and development manager was appointed as Chief Executive Officer from 1st April 2018.

Risk Management

The directors/trustees are aware of the major strategic business and operational risks which the company faces and ensure that systems are in place to minimise any such risks.

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AIMS AND OBJECTIVES

Purposes and objects

Humber and Wolds Rural Community Council's purposes and aims as set out in the objects contained in the Memorandum of Association are to:

Promote any charitable purpose in order to benefit and enhance the conditions of communities and individuals in the administrative areas of the East Riding of Yorkshire, North East Lincolnshire, North Lincolnshire, and Kingston upon Hull (collectively formerly known as Humberside), with particular reference to the advancement of education, relief of poverty, disadvantage or distress or in pursuing any other charitable purposes.

Goals

The strategic goals of the company/charity are:

- To be the leading rural specialist voluntary and community sector organisation in the Humber sub-region
- To empower rural communities
- To increase sustainability of rural communities
- To raise the profile of rural issues
- To strengthen voluntary and community sector organisations and groups
- To increase social inclusion
- To strengthen HWRCC's organisational sustainability

Objectives

The strategic objectives of the company/charity are:

- To identify and respond to rural issues
- To positively influence the rural agenda at national and local level
- To strengthen HWRCC's organisational sustainability
- To create opportunities for business development

REVIEW OF ACHIEVEMENTS AND PERFORMANCE FOR THE YEAR

General Overview

During the 2017-18 financial year the organisation continued to grow and develop its business, building on the foundations established during 2015-16 and 2016-17.

We began the process of strengthening the organisation's brand through the establishment of a new logo and "trading name" as Humber Wolds Rural Action (HWRA). We continued to focus on partnership working both between the organisation and its funders and with other organisations within the public, private and voluntary sectors working together on service development and delivery.

The organisation has continued to play an important strategic role across the East Riding of Yorkshire and North and North East Lincolnshire. The organisation is active nationally as a member of the network of Rural Community Councils, our national body Action with Communities in Rural England (ACRE) and through them the Department for Environment, Food and Rural Affairs (DEFRA)

HWRA represents the voluntary and community sector on the East Riding Coast, Wolds, Waterways and Wetlands LEADER programme through membership of the Local Action Group and the Decision Making Board. Our role has included, for example, the facilitation of a Workshop to encourage organisations to come forward with ideas on projects which would meet the criteria on under-subscribed priorities. For example Priority 4: Provide rural services.

HWRA is part of the core group establishing the Building Health Partnerships programme in the NHS Humber, Coast and Vale Sustainable Transformational Partnership (STP) area. This programme brings together representatives of voluntary, community and public sector organisations across the area. Our contribution included the co-production of a research project which asked "What makes you feel good?" working with 5 community based projects (Men in Sheds, Fit Mum and Friends, Sancton Smashers Table Tennis club, Castaway Theatre group Goole and Ways to Wellbeing York). The project identified that local, informal, community based activities can have a major impact upon the physical and mental health of local people but are often not even recognised by local NHS services. The project led to a clear challenge to the NHS both as regards recognition but also to work out how really valuable community activity can be supported, encouraged and resourced without having to be 'commissioned' and therefore subject to competitive tender.

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To be successful in working with the NHS and other public bodies, we feel that the voluntary sector needs to develop a much more integrated approach. HWRA plays an active role in working with other Voluntary and Community Sector (VCS) organisations across the region to achieve this objective. For example, HWRA has been active in the formation of the North Lincolnshire Voluntary Sector Alliance. We are working with VANL and other voluntary sector organisations with the intention of steering and co-ordinating the sector's response to the NHS and local authorities in particular. We represent the Alliance on the North Lincolnshire Clinical Commissioning Group's (CCG) Patient and Community Advisory Group (PCAG) providing feedback on proposed and actual community consultation and engagement by the CCG and local NHS providers.

HWRA was invited to be one of the three voluntary sector partners, to work with public and private sector organisations (including commissioners and providers), at the East Riding's System Leadership events. The opportunity to influence health and social care thinking, engagement, commissioning and delivery is extremely welcome and timely and, we hope, will be developed further in the future as the voluntary sector's contribution and potential to benefit people is increasingly recognised and valued.

HWRA represents rural communities on the Humberside Police North Lincolnshire Independent Advisory Group (NLIAG). Our role is to ensure that national and local strategy and policy is 'rural proofed' as well as North Lincolnshire proofed. Often, the focus becomes on crime and the impact on communities with larger populations, HWRA works from an Asset Based Community Development perspective, to facilitate people to change their community, using policing policy and actions to support this.

Nationally, the organisation is a member of the Greater Northern Group of Rural Community Councils which provides an important forum for mutual support and the sharing of insights and experience, knowledge and resources. With support from ACRE the organisation hosted a visit from key DEFRA officials in December 2017. The visit provided an important opportunity to showcase the organisation's role and achievements and to highlight the challenges confronting the rural communities that HWRA serves. HWRA's Delivery and Development Manager is a regular contributor to the CEO networking events run by ACRE and is a member of ACRE's Health and Social Care Thematic Expert Group.

During 2017/2018 HWRA continued to focus on service development and delivery and on new funding bids consistent with the organisation's mission and strategy. A comprehensive summary of all of our current projects is provided elsewhere in the Annual Report.

We recognise that our partners expect us to operate to the highest possible standards and therefore the importance of robust internal governance and management and we have taken a number of steps to strengthen our systems of governance.

The Board undertook a review of the organisation's compliance with the latest Charities Code of Governance published during the year and endorsed by the Charities Commission. Following the review the Board agreed an action plan to address any areas of non-compliance and will review progress on a regular basis. In advance of the Review, the Board implemented a number of improvements to governance practice, including a system of regular "Trustee Visits" to projects and services leading to a report back to the Board on any issues or opportunities; a formal system of project proposals enabling Board members to engage with new business at the earliest opportunity in order to assess the balance of risk and opportunity; revision of the Register of Interests and Fit and Proper Person processes and documentation in line with the latest guidance and the introduction of an Annual Calendar to improve the monitoring and management of the Board's obligations and core business. The Board has taken specific action to review and revise the organisation's HR Policies and to ensure that they are subject to regular review in the future and also to prepare the organisation for compliance with the requirements of the General Data Protection Regulations. The review of HR Policies has led to the re-launch of the system of staff appraisals and the establishment of a new reward and recognition policy. A system of trustee appraisals will be introduced shortly.

The Board took further action to ensure that it has the right mix of skills and experience and appointed David Hannam in March 2018. David, who is based in the East Riding, is a qualified and practicing accountant. His appointment as a trustee strengthens the Board's oversight of the organisation's financial strategy. The other new trustees have settled into their roles and a number of trustee training events have been held. The Board has also invested in new reporting systems to improve the quality of the regular management accounting reports upon which it relies.

Project Delivery

The following grid provides an overview of the projects, grants and contracts that have formed the basis of all the direct project work delivered by HWRCC.

HWRCC Project and Funding overview 2017 - 2018

Project/ Activity Title	Funder	Type of Funding	Restricted/ Unrestricted	Project/activity description
Core	ACRE/DEFRA	Grant	Restricted	Action with Communities in Rural England (ACRE) the overarching body for all Rural Community Councils, to support the influencing agenda at local and national level (through DEFRA).
	Membership Fees	Membership fee	Unrestricted	HWRCC is a membership organisation enabling local people, organisations and businesses to work collaboratively with the organisation. Benefits include: access to rural specialists, receiving monthly e bulletins filled with rural news, voting rights at the AGM etc Membership fees for HWRCC: Individual - £10 Organisational - £25
Growing a Greener School/Village Veg	Tesco	Grant	Restricted	Contribution towards growing projects (IT support)
Healthy Homes	British Gas Energy Trust	Grant	Restricted	Providing practical support and solutions to people whose cold/damp homes affects their health.
Wheels to Work (W2W)	Yorkshire & Clydesdale	Grant	Restricted	Extend the range of vehicles (scooters) available within the W2W scheme including 110cc scooters and ebicycles. Increased work with applicants to identify transport solutions.
Wheels to Work (W2W)	North East Lincolnshire Council/ Engie	Grant	Restricted	To offer transport solutions to individuals who are experiencing difficulties in gaining access to employment, education or training due to lack of access to appropriate transport.
Voluntary Car Service (VCS)	North Lincolnshire Council	Grant	Restricted	Delivery of Volunteer Car Services to people who live in the county. People using the service must have needs which prevent them from using public transport.
Voluntary Car Service (VCS) North East Lincolnshire	Engie / North East Lincolnshire Council	Grant	Restricted	Acting as coordinator for Thames Ambulance Service Limited (TASL) enquiries, recruitment of drivers and delivery of Volunteer Car Services to people who live in the county. People using the service must have needs which prevent them from using public transport. Create a voluntary transport service Forum.
North East Lincolnshire/Total Transport Brokerage research	Engie / North East Lincolnshire Council	Service Level Agreement	Restricted	Investigation in to the interest and willingness for voluntary, public and private sector transport providers to form a brokerage service.
Men in Sheds - Withernsea	East Riding of Yorkshire	Contract	Restricted	Provision of a support worker (employed by South Holderness Resource Centre - SHoRes) to facilitate the development of the Shed in Withernsea and move to independence.
Action Towards Inclusion	Your Consortium (Big Lottery/Europe an Social fund)	Grant	Restricted	Acting as Keyworkers and Intervention partners assisting people furthest away from work to reconnect with volunteering, training and employment.

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Community Led Housing	East Riding of Yorkshire Council (ERYC)	Agreement	Restricted	Stimulate interest and work with local communities and individuals to identify and encourage interest in Community Led Housing across East Riding.
Collective Switching	East Riding of Yorkshire Council (ERYC)	Agreement	Restricted	Supporting the promotion of the YORswitch 'Cheaper Energy Together' scheme and the East Riding Oil Buying Co-operative
Community Link (social prescribing)	ERVAS/City Health Care Partnership	Agreement	Restricted	Delivery of 'social prescribing' service across East Riding Clinical Commissioning Group area.
East Riding Village Hall Membership	East Riding Association of Rural Community Councils (ERA of RCB)	Agreement	Restricted	East Riding Village Halls joint membership with ERA of RCB (£15 pro rata) Provision of information and support from Village Halls Advisor
Rural Energy	Calor	Carry forward from 2012-13	Restricted for energy work	Provision of advice and information to individuals and organisations on energy consumption and energy saving.
Local Links	East Riding Voluntary Action Service (ERVAS)	Sub contracting agreement (ERYC/ERVAS Service Contract)	Restricted	Local events to promote voluntary organisation activity and services, update Local Links websites and forums promote volunteer activity and support in the area.
North Lincolnshire Oil Co-operative Membership	North Lincolnshire Council	Membership	Restricted	North Lincolnshire Council supported the first 100 Household's joining the Oil Co-operative by providing free membership at £20 each.
East Riding YorSwitch Oil co-operative	East Riding of Yorkshire Council	Grant	Restricted	Membership of the YorSwitch Bulk Oil Buying Co-operative scheme.

FINANCIAL REVIEW AND RESULTS FOR THE YEAR

The Income & Expenditure Account reports a deficit of £46,102 (compared to a surplus of £127,242 for 2016-17). The deficit arises primarily because of expenditure incurred during the year against income received in the previous year, notably the Healthy Homes project (outgoing in 2017-18 of £72,806) and others as projects are completed. There is a corresponding reduction in Restricted Funds carried forward to £123,200 (£206,800) and in Cash at bank and in hand. At the same time, through careful control of non-project costs, Unrestricted Funds carried forward have been increased to £140,050 (£102,552) underpinning the organisation's current financial strength and creating the capacity for careful investment.

The present level of funding is adequate to support the continuation of current activities and further funding is continually being sought for the future. The directors consider the financial position of the company/charity to be satisfactory and adequate reserves are available on a fund by fund basis.

Despite the progress made, significant challenges remain, especially as our funders are themselves subject to ever increasing financial pressure. This is reflected in the year on year reduction in total income (at £260,912 in 2017-18 compared to £428,442 in the previous year). While the majority of the reduction relates to the completion of the Healthy Homes project, the Board recognise the strategic importance of new business development and income growth in order to ensure continued progress and long term sustainability. In considering these issues, it became clear to the Board that the load created by project and service delivery had risen to the point where a small staff team was effectively working at full capacity. The Board was concerned that there was therefore little resource available to support the development of new projects and bids in an increasing complex and competitive environment and a real risk of over-stretch of the current staff. There was a clear risk to future income and financial sustainability as projects and their funding came to an end and were not replaced and a similar strategic risk in terms of missed opportunities for service development and enhancement. Working together, the Trustees and the staff reviewed the organisation's options to address this issue and agreed an initial investment strategy to strengthen the staff team in order to acquire the additional resource needed to maintain the quality of our current service and project delivery while at the same time engaging in business and service development and submitting new funding bids. As part of these developments the Board also agreed to re-title Susan Oliver's role to "Chief Executive" to accurately reflect her actual role within the organisation and ensure that her role is properly represented to partners and potential partners.

At the end of the 2017-2018 financial year the Board was planning further work on the organisation's strategy and associated implementation plans. Significant challenges remain, including the potential impact of Brexit on the rural economy. An important HWRA priority will be measures to enhance the organisation's profile regionally and nationally. The objective is to strengthen our ability to develop new funding and service partnerships in order to better support the rural communities that we serve and to enhance our own sustainability. At the same time we will further strengthen our governance, management systems and resources so that we are properly equipped to serve our communities and face the future together with confidence.

Reserves policy

HWRC policy is to hold sufficient free reserves to meet any unpredicted loss of funding. The level of reserves held should be equivalent to three months of core business. As at 31 March 2018 free reserves stood at £112,721. (Trustee Board decision 13th January 2016)

Investment Policy

Funds are kept in bank accounts which attract maximum bank interest without taking any financial risks but provide easy access to ensure project operations are not adversely affected.

Grant Making

HWRC is not a grant making organisation but from time to time the organisation is asked to administer small grants on behalf of funders. This has not been undertaken within the 2017-18 financial year.

PUBLIC BENEFIT

Our services are open to a wide range of interest groups and are focused on the provision of charitable work to further charitable purposes for the public benefit in the administrative areas of East Riding of Yorkshire, North Lincolnshire, North East Lincolnshire and Kingston upon Hull.

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DIRECTORS AND TRUSTEES

The directors/trustees who served during the year and up to the date of this report are set out on the Company Information details page.

Directors/trustees' Responsibilities

Company law requires the Directors (Trustees) to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year.

In preparing those financial statements, the Directors (Trustees) should follow best practice and select suitable accounting policies and then apply them consistently make judgments and estimates that are reasonable and prudent; and the Trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue on that basis.

The Directors (Trustees) are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2016) and in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered Office:
Registrar's Office Baysgarth House
Caistor Road
Baron Upon Humber
North Lincolnshire
DN18 6AH

Signed by order of the Trustees



Approved by the Board of Trustees on
31st October 2018

Dr J Whittingham
Chairman - Board of Trustees

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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Independent examiner's report to the Trustees of Humber And Wolds Rural Community Council
Year Ended 31 March 2018

I report to the charities trustees on my examination of the accounts of the company for the year ended 31 March 2018, which are set out on pages 11 to 20.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

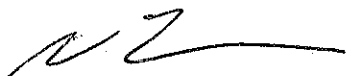
Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Tomlin
Finnies Accountants Limited
Chartered Certified Accountants
4-6 Swaby's Yard
Walkergate
Beverley
HU17 9BZ

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2018

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
INCOMING RESOURCES					
Incoming Resources from generated funds					
Investment income	3	335	-	335	426
Incoming resources from charitable activities					
Grants receivable	2	49,350	124,700	174,050	394,758
Other income	4	882	85,980	86,862	33,684
TOTAL INCOMING RESOURCES		50,567	210,680	261,247	428,868
RESOURCES EXPENDED					
Charitable activities					
Charitable activities	5	13,058	289,061	302,119	295,982
Governance costs	9	5,230	-	5,230	5,644
TOTAL RESOURCES EXPENDED		18,288	289,061	307,349	301,626
NET (OUTGOING)/INCOMING RESOURCES BEFORE TRANSFERS					
Transfers between Funds		32,279 5,219	(78,381) (5,219)	(46,102) -	127,242 -
NET MOVEMENT IN FUNDS		37,498	(83,600)	(46,102)	127,242
RECONCILIATION OF FUNDS					
Total funds brought forward		102,552	206,800	309,352	182,110
Total funds carried forward		140,050	123,200	263,250	309,352

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

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INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 31 MARCH 2018

	2018 £	2017 £
INCOME	260,912	428,442
TOTAL EXPENDITURE	(307,349)	(301,626)
(DEFICIENCY)/OPERATING SURPLUS	(46,437)	126,816
OTHER INCOME		
Interest receivable and similar income	335	426
(DEFICIENCY)/NET SURPLUS FOR THE FINANCIAL YEAR	(46,102)	127,242

All of the activities of the charity are classed as continuing

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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BALANCE SHEET

31 March 2018


	Note	2018		2017	
		£	£	£	£
FIXED ASSETS					
Tangible assets	11		12,890		6,477
CURRENT ASSETS					
Debtors	12	52,235		32,201	
Cash at bank and in hand		233,573		329,818	
		285,808		362,019	
CREDITORS					
Amounts falling due within one year	13	(35,448)		(59,144)	
NET CURRENT ASSETS			250,360		302,875
TOTAL ASSETS LESS CURRENT LIABILITIES			263,250		309,352
FUNDS					
Unrestricted Income funds			112,721		78,902
Designated funds	14		27,329		23,650
Restricted funds	16		123,200		206,800
TOTAL FUNDS			263,250		309,352


For the year ending 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions applicable to companies subject to the small companies' regime

These financial statements were approved by the members of the committee on the 31st October 2018 and are signed on their behalf by:

.....

 Dr J Whittingham
 Chairman - Board of Trustees

.....

 David M Hughes
 Treasurer

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK (FRS 102) and the Companies Act 2006.

Statutory information

Humber and Wolds Rural Community Council is a company limited by guarantee under section 60 and has no share capital. In the event of the charity being wound up the members would be liable to costs of no more than £1.

Cash flow statement

The trustees have taken advantage of the exemption in FRS 102 from including a cash flow statement in the financial statements on the grounds that the charity is small.

Fixed Assets

Fixed assets are originally stated at cost and it is the charity's policy not to capitalise assets costing less than £100.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment	- 20% reducing balance
Computer Equipment	- 33% reducing balance
Motor Vehicles	- 20% straight line/ over 4 years

Pension costs

The charity complies with auto enrolment. All employees have opted to take the pension scheme.

Value added tax

Value added tax is not recoverable by the charity, and as such is included in the relevant costs in the statement of financial activities.

Income

Grants receivable are accounted for on an accruals basis. Donations and voluntary income are accounted for as received by the charity. All other income is included on an accruals basis.

No permanent endowments have been received in the period.

All income is shown gross with associated costs included in expenditure.

Allocation of costs

Where costs are directly attributable to a specific project, then those costs are charged against that project. Expenditure involving more than one project are apportioned on a reasonable and consistent basis. Costs that cannot be attributed to specific projects are included within unrestricted funds and comprise support and governance costs.

Leasing Commitments

Rentals paid under operating leases are charged to the profit and loss account on a straight-line basis over the period of the lease

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

2. GRANTS RECEIVABLE	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Grants receivable	49,350	124,700	174,050	394,758
Grants were received from the following organisations				
ACRE	49,350	-	49,350	69,278
East Riding Council	-	24,096	24,096	18,180
North Lincolnshire Council	-	21,880	21,880	15,539
N E Lincolnshire Council	-	22,193	22,193	38,150
ERA of Rural Community Buildings	-	1,975	1,975	3,851
Yorkshire & Clydsdale Spirit of Community Award	-	-	-	5,000
ERVAS	-	34,488	34,488	32,138
CALOR	-	-	-	-
Collective Switching	-	-	-	-
British Gas Energy Trust	-	3,268	3,268	194,661
Scottish Power	-	-	-	365
Fresh Start	-	16,800	16,800	17,596
	<u>49,350</u>	<u>124,700</u>	<u>174,050</u>	<u>394,758</u>

Grants receivable in advance are deferred to be matched against project expenditure. A reconciliation of grants receivable is as follows:

	2018 £	2017 £
Received in the year	158,948	314,089
Deferred to the following year	(11,798)	(7,000)
Accrued from following year	7,000	87,669
Accrued income	19,900	-
	<u>174,050</u>	<u>394,758</u>

3. INVESTMENT INCOME	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Bank interest receivable	335	-	335	426
4. OTHER INCOME				
	Unrestricted Funds £	Restricted Funds £	2018 £	2017 £
Charitable support activities	882	85,980	86,862	33,684
5. COSTS IN FURTHERANCE OF CHARITABLE ACTIVITIES				
	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Provision of charitable services	13,058	289,061	302,118	295,982
Analysis of provision of charitable services				
Staff Costs (note 6)	35,137	100,680	135,817	114,783
Depreciation and other costs (note 7)	(22,079)	188,381	166,302	181,200
	<u>13,058</u>	<u>289,061</u>	<u>302,118</u>	<u>295,982</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

6. STAFF COSTS

	Unrestricted Funds £	Restricted Funds £	2018 Total Funds £	2017 Total Funds £
Salaries inc NI and pensions	35,137	100,680	135,817	114,783
Recharged to Restricted Funds as management charges	-	-	-	-
	<u>35,137</u>	<u>100,680</u>	<u>135,817</u>	<u>114,783</u>

Aggregate payroll costs were:

	2018 £	2017 £
Wages and salaries	121,864	102,576
Social security costs	8,514	7,078
Other pension costs	5,439	5,129
	<u>135,817</u>	<u>114,783</u>

Wages and salaries above include those in respect of direct charitable expenditure.
No employee received emoluments in excess of £60,000 during the year.
Pension contributions are paid on behalf of 4 employees.
None of the Trustees received any remuneration during the year.
No trustees travel expenses were paid during the year.

Particulars of employees:

The average number of staff employed by the charity during the financial year amounted to:

	2018 No.	2017 No.
Administration	1	1
Project Management	4	3
	—	—
	<u>5</u>	<u>4</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

7. DEPRECIATION AND OTHER COSTS

	Unrestricted Funds £	Restricted Funds £	2018 Total Funds £	2017 Total Funds £
Travelling expenses - Staff	4,782	5,783	10,565	9,081
Travelling expenses - Beneficiaries	-	355	355	-
Training and conference fees	482	-	482	1,166
Rent and rates and utilities	2,500	5,360	7,860	4,043
Cleaning	5	-	5	25
Insurance	2,553	154	2,707	2,858
Health & Safety	-	418	418	-
Telephone	1,772	241	2,013	2,281
Printing	-	3	3	438
Postage & stationery	4,102	1,896	5,998	3,992
Associates Costs	250	1,590	1,840	-
General Office Expenses	-	-	-	38
Depreciation	333	7,125	7,458	4,200
Loss on Disposal	-	-	-	232
Redundancy	-	-	-	-
Bank Charges	545	-	545	541
Legal Fees	-	-	-	-
Meetings and Room Hire/staff meetings	197	716	913	831
IT Support	2,755	-	2,755	3,726
Office Repairs & Refurbishment	-	26	26	213
Professional Fees	36	5,730	5,766	3,894
Management fees	(52,847)	52,847	-	-
Motor Expenses	110	6,159	6,269	5,396
Memberships	4,346	448	4,794	4,814
Publicity & Events	-	-	-	-
Volunteer expenses	330	16,082	16,412	10,183
Subcontractors	-	16,101	16,101	12,654
Specific project costs	-	66,408	66,408	102,777
Bookkeeping Costs	4,112	-	4,112	3,409
Bad debt write off	-	100	100	300
Marketing & Communication	1,558	839	2,397	4,107
	<u>(22,079)</u>	<u>188,381</u>	<u>166,302</u>	<u>181,200</u>

8. SUPPORT COSTS

Where costs are attributable to a specific project then those costs are charged against that project. Unrestricted fund staff and other costs represent the office, administrative and management costs of the charity. These costs (in addition to governance costs (note 9)) are necessarily incurred in support of the charity's core activities.

9. GOVERNANCE COSTS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2018 £	Total Funds 2017 £
Independent examiner/Audit fees	2,500	-	2,500	2,456
Accountancy Fees	2,480	-	2,480	3,124
Costs of trustees meetings	250	-	250	64
	<u>5,230</u>	<u>-</u>	<u>5,230</u>	<u>5,644</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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YEAR ENDED 31 MARCH 2018

10. OPERATING (DEFICIT)/SURPLUS

Operating (deficit)/surplus is stated after charging

	2018 £	2017 £
Staff pension contributions	-	5,129
Depreciation	7,458	4,200
Auditors' remuneration		
- as Independent examiners/ auditors	2,500	2,456
- non audit remuneration	2,480	3,124
	<u>2,480</u>	<u>3,124</u>

11. TANGIBLE FIXED ASSETS

	Motor Vehicles	Office Equipment £	Computer Equipment £	2018 Total £
COST				
At 1 April 2017	19,093	2,524	4,798	26,415
Additions	12,436	1,435	-	13,871
Disposals	-	-	-	-
At 31 March 2018	<u>31,529</u>	<u>3,959</u>	<u>4,798</u>	<u>40,286</u>
DEPRECIATION				
At 1 April 2017	13,724	2,002	4,212	19,938
Charge for the year	6,681	673	104	7,458
Disposals	-	-	-	-
At 31 March 2018	<u>20,405</u>	<u>2,675</u>	<u>4,316</u>	<u>27,396</u>
NET BOOK VALUE				
At 31 March 2018	<u>11,124</u>	<u>1,284</u>	<u>482</u>	<u>12,890</u>
At 31 March 2017	<u>5,369</u>	<u>522</u>	<u>586</u>	<u>6,477</u>

12. DEBTORS

	2018 £	2017 £
Trade debtors	23,636	18,207
Prepayments & Other debtors	28,599	13,994
	<u>52,235</u>	<u>32,201</u>

13. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	12,029	41,259
Deferred income	11,798	7,000
Tax and Social Security	2,946	2,559
Other creditors	8,675	8,326
	<u>35,448</u>	<u>59,144</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

14. DESIGNATED FUNDS

	Balance at 1 Apr 17 £	MOVEMENT IN RESOURCES		Balance at 31 Mar 18 £
		Incoming/ Transfers	Utilised/ Released £	
Redundancy Reserve	23,650	3,679	-	27,329
	<u>23,650</u>	<u>3,679</u>	<u>-</u>	<u>27,329</u>

15. ALLOCATION OF CHARITY NET ASSETS

The net assets are held for the various funds as follows:

	Fixed Assets £	Net Current Assets £	Total £
Unrestricted Funds			
Designated Funds	1,766	110,955	112,721
Restricted Funds	-	27,329	27,329
	<u>11,124</u>	<u>112,076</u>	<u>123,200</u>
	<u>12,890</u>	<u>250,360</u>	<u>263,250</u>

16. RESTRICTED FUNDS

	Balance at 01 Apr 17 £	Movement in resources		Balance at 31 Mar 18 £
		Incoming & Transfers £	Outgoing & Transfers £	
Yorkshire & Clysedale W2W	4,326	-	(1,267)	3,059
Fraisthorpe Windfarm (2 Ridings)	-	1,050	(1,227)	(177)
Local Links	1,181	2,522	(3,703)	-
North Lincolnshire Community Transport	64,450	44,926	(49,790)	59,586
Nunburnholme CROC	-	-	(1,000)	(1,000)
Men In Sheds (ERYC)	(4,496)	20,901	(20,907)	(4,502)
Healthy Homes Project	90,347	4,759	(72,806)	22,300
NELC Voluntary Car Scheme	3,606	7,000	(8,110)	2,496
ERA Membership	253	4,715	(3,416)	1,552
Laxton Community Review	2,180	-	(2,180)	-
Efton Community Review	2,261	-	(2,261)	-
North Lincolnshire Village Halls	-	1,144	(1,144)	-
Wheels to Work	2,955	27,046	(28,851)	1,150
Community Services (ERVAS/CHCP)	-	34,368	(34,368)	-
Total Transport (North Lincolnshire)	(161)	161	-	-
Community Led Planning Pocklington	1,175	-	-	1,175
ATI Action Towards Inclusion	5,921	25,149	(24,058)	7,012
Rural Energy	4,430	-	(400)	4,030
Community Led Housing ERYC	-	28,803	(27,304)	1,499
Non ERA Village Halls	-	58	(58)	-
E-on	(973)	973	-	-
Tesco	1,646	-	-	1,646
Yorswitch Oil Co-operative	7,241	3,195	(2,039)	8,397
East Riding of Yorkshire Council/East Riding CCG	17,193	-	(4,351)	12,842
Oil North Lincolnshire Council	1,205	-	(659)	546
	<u>2,060</u>	<u>-</u>	<u>(471)</u>	<u>1,589</u>
	<u>206,800</u>	<u>206,770</u>	<u>(290,370)</u>	<u>123,200</u>

HUMBER AND WOLDS RURAL COMMUNITY COUNCIL
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NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

16. RESTRICTED FUNDS cont.

Core - Action with Communities in Rural England (ACRE) the overarching body for all Rural Community Councils, to support the influencing agenda at local and national level (through DEFRA). (ACRE/DEFRA)

Healthy Homes - Providing practical support and solutions to people whose cold/damp homes affects their health. Income was received in year 1 and has been carried forward each year until completion. Majority of funding is used to pay subcontractors to fit air source heat pumps, electric heaters, damp courses, emergency energy supplies and smaller items for example draught excluders etc. following individual health and house assessments. (British Gas Energy Trust)

Wheels to Work (W2W) - Extend the range of vehicles (scooters) available within the W2W scheme including 110cc scooters and ebicycles. Increased work with applicants to identify transport solutions. (Yorkshire & Clydesdale)

Wheels to Work (W2W) - To offer transport solutions to individuals who are experiencing difficulties in gaining access to employment, education or training due to lack of access to appropriate transport. (Engle/North East Lincolnshire Council)

Voluntary Car Service (VCS) - Delivery of Volunteer Car Services to people who live in North Lincolnshire. People using the service must have needs which prevent them from using public transport. (North Lincolnshire Council)
North East Lincolnshire/Total Transport Brokerage Research - Investigation in to the interest and willingness for voluntary, public and private sector transport providers to form a brokerage service. (Engle/North East Lincolnshire Council)

Collective Switching - Supporting the promotion of the YORswitch 'Cheaper Energy Together' scheme and the East Riding Oil Buying Co-operative. (East Riding of Yorkshire Council - ERYC)

Community Led Housing - Stimulate interest and work with local communities and individuals to identify and encourage interest in Community Led Housing across East Riding (East Riding of Yorkshire Council)

East Riding Village Hall Membership - East Riding Village Halls joint membership with ERA of RCB (£15 pro rata) provision of information and support from Village Halls Advisor (East Riding Association of Rural Community Buildings (ERA of RCB))

Rural Energy - Provision of advice and information to individuals and organisations in the East Riding on energy consumption and energy saving. (Calor Gas)

East Riding YorSwitch Oil co-operative - Membership of the YorSwitch Bulk Oil Buying Co-operative scheme. (Membership)

Local Links - Local events to promote voluntary organisation activity and services, update Local Links websites and forums promote volunteer activity and support in the area. (EVRAS)

Voluntary Car Service (VCS) North East Lincolnshire - Acting as coordinator for TASH enquiries, recruitment of drivers and delivery of Volunteer Car Services to people who live in the county. People using the service must have needs which prevent them from using public transport. Create a voluntary transport service Forum. (Engle/North East Lincolnshire Council)

Men in Sheds - Withernsea (ERYC) - Provision of a support worker (employed by SHoRes) to facilitate the development of the Shed in Withernsea and move to independence. (Public Health ERYC)

North Lincolnshire Oil Co-operative Membership - North Lincolnshire Council supported the first 100 Household's joining the Oil Co-operative by providing free membership at £20 each. (Membership)

Community Link (social prescribing) - Delivery of 'social prescribing' service across East Riding Clinical Commissioning Group area. (ERVAS/City Health Care Partnership)

Action Towards Inclusion - Acting as Keyworkers and Intervention partners assisting people furthest away from work to reconnect with volunteering, training and employment (Your Consortium/Big Lottery/European Social Fund)

Growing a Greener School/Village Veg - Contribution towards growing projects (IT support) (Tesco)

17 Commitments

The following operating lease payments are committed to be paid within one year:-

	Land & Buildings	Other Operating Leases	Total
	£	£	£
For leases expiring within one year	3,410	-	3,410
Between 1-5 years	5,968	-	5,968
In more than 5 years	-	-	-